

<b>TRANSMITTAL SLIP</b>		<b>DATE</b>
<b>TO:</b> ER		
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<b>REMARKS:</b>  Remaining copies, including original, were hand-carried to Working Group members & monitors.		
<b>FROM:</b> PS		
<b>ROOM NO.</b>	<b>BUILDING</b>	<b>EXTENSION</b>

ER-363-84

20 JAN 1984

MEMORANDUM FOR: Members of the Workstation Environment Working Group

FROM:   
Executive Director

SUBJECT: Information Systems Board's Decision on the Working Group's Interim Report

1. On behalf of the CIA Information Systems Board, I would like to thank the members of the Workstation Environment Working Group for their excellent Interim Report, "Combining Word and Data Processing in a Single Terminal." The Interim Report is a complete, well-organized, and thoroughly readable analysis of the options. Knowing that you labored under a tight deadline only adds to our appreciation of your accomplishment.

2. The Board approved your recommendation -- Options 2, 3, and 6 -- but most Board members felt more information was needed before the Agency acquired personal computers in significant numbers. I have asked the Deputy Director for Administration (DDA) to arrange for a six-month study of the requirements, costs, and implications for the Agency's overall ADP architecture associated with increasing the use of personal computers as workstations. The Office of Data Processing has the first two actions of your recommendation (Options 2 and 3) well underway and will proceed with those projects.

3. In addition to providing supplementary information to the Board, the six-month study will give your Working Group some "breathing room." Please postpone preparation of your final report until the results of the study are available. It is understood that the Working Group will assist the DDA with the study, as needed, and make its expertise and recent experience available as well to the Director of Data Processing for his teleconferencing plan study. There are, moreover, other tasks in your charter to be addressed during the waiting period: i.e., workstation environment requirements by job category (and, as you indicated in your Interim Report, by age or physical ability of users as well), security requirements for workstations, and the costs and benefits of compatible vs. standard terminals.

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(20 January 1984)



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